# TEACH IN 12: SECONDARY EDUCATION CHECKLIST

## Summer
- □ Visit the [Teach in 12 Web Page](#)
- □ Attend a [Teach in 12 Information Night](#)
- □ Make an appointment with your advisor by calling 314-516-5937:
  - Last names beginning A-L: Princess Davis
  - Last names beginning M-Z: Ellen Duncan
- □ Submit the UMSL Graduate School Application
- □ Apply for financial aid using the FAFSA (if financial aid is desired)
- □ Complete the COE 7-Step Application through MyCOE so that you have the required clearances to work in schools
- □ Pass the appropriate Missouri Content Test

<table>
<thead>
<tr>
<th>Due Dates</th>
<th>Graduate School Application</th>
<th>Missouri Content Tests Passed</th>
<th>MyCOE documents uploaded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Term Start</td>
<td>July 1</td>
<td>August 1</td>
<td>August 1</td>
</tr>
<tr>
<td>Spring Term Start</td>
<td>December 1</td>
<td>January 1</td>
<td>January 1</td>
</tr>
<tr>
<td>Summer Term Start</td>
<td>April 1</td>
<td>May 1</td>
<td>May 1</td>
</tr>
</tbody>
</table>

## Fall
- □ Complete the online readiness module in Canvas
- □ Tch Ed 5310 Instructional Design (online) 3 credit hours
- □ Tch Ed 5880 Writing in the Content Areas (online) 3 credit hours
- □ Tch Ed 5000 Experiencing the Classroom. Class meets 5 sessions with one full day in the classroom or 4-5 daytime sessions instructing high school students. 1 credit hour

## Teach in 12 Pathway Begins

### Intersession
- □ Studio Schools Practicum Orientation

### Spring
- □ Methods Course in your subject area (online) 3 credit hours
- □ Tch Ed 5311 Foundations of Education (online) 3 credit hours
- □ Ed Psy 6030 Instruction, Learning, and Assessment (online) 3 credit hours
- □ Sec Ed 5989 Practicum I. Work at a Studio Schools site.
  - 2 days per week of clinical experiences at a school
  - 4 Friday Grand Seminar meetings on the UMSL campus 3 credit hours

### Summer
- □ Ed Psy 6222 Advanced Studies in Child and Adolescent Development (online) 3 credit hours
- □ Tch Ed 5312 Teaching Reading in the Content Areas (online) 3 credit hours
- □ Tch Ed 5001 Advanced Mid-Level Clinical Experience: Diverse Learners. Class meets 5 sessions and includes 20 hours of field experience with a community agency. 1 credit hour
- □ Update your MACHS Fingerprint

### Fall
- □ Spc Ed 6412 Psychology of Exceptional Children (online) 3 credit hours
- □ Sec Ed 5990 Practicum II. Work at a Studio Schools site.
  - 4 days per week of clinical experiences at a school
  - 4 Friday Grand Seminar meetings on the UMSL campus 8 credit hours
- □ Participate in Missouri Educator Evaluation System assessments during Practicum II
- □ Apply for Missouri Certification

| 37 TOTAL CREDIT HOURS |

Certification program coursework is subject to change due to Missouri Department of Elementary and Secondary Education certification requirements. 3/2022