Admissions Procedures for the M.Ed. Programs in Counseling
Department of Counseling and Family Therapy

Complete and send supplemental application materials to CounselingMEdApps@umsl.edu

- Application for Admission to Graduate School – Online Only [http://www.umsl.edu/admissions/apply-now.html]
- All documents are to be submitted electronically, supplemental and recommendation letters to: CounselingMEdApps@umsl.edu.
- Official Transcripts [Request form all colleges and universities you have attended] send to: gradadm@umsl.edu.
- Supplemental Department Application
  - Statement to Abide by Ethical Standards [Included in application packet]
  - Three Reference Letters with REQUIRED Recommendation Form
    - Appropriate references would be former college instructors, academic advisors or work supervisors who are knowledgeable about your abilities, work performance and personal qualities. At least one must be from an individual who knows you well academically. Please give the enclosed Recommendation Form to your references and ask them to send in the completed form with a formal recommendation letter, preferably on official letterhead, directly to CounselingMEdApps@umsl.edu.

The deadline for all application materials to be received by the Counseling Admissions department is May 1 for the Fall Semester enrollment and October 1 for Spring Semester enrollment. The review process will be initiated only for those applications that are complete by the above deadlines. It is each applicant’s responsibility to ensure that his or her application is complete.

The Department Admissions Committee will review all complete applications after the deadline date. The Committee will then notify you, the Associate Dean for Academic Programs in the College of Education, and the Dean of the Graduate School about your admissions status. The admissions process is quite competitive and not all qualified applicants can be admitted. You will be notified, by mail, approximately one month after the application deadline. Throughout the application process, you will be notified, via e-mail exclusively, of the receipt of materials.

Admission to the Master’s degree programs in counseling is competitive. Counseling faculty members recognize that potential counseling effectiveness cannot be assessed in the same manner as academic performance in typical college classes. Students striving to become effective counselors need to be aware of how their values affect their behavior. Potential counselors must be able to communicate effectively, be open-minded, tolerate ambiguity, exhibit a high degree of patience, demonstrate emotional stability and self-acceptance and have other skills and capabilities associated with counselor effectiveness.

Students admitted to the counseling program on restricted status [undergraduate cumulative GPA below 3.0] must attain a 3.0 GPA for the first twelve hours of graduate coursework at UM-Saint Louis with no grades less than a B. Restricted students must include the following courses in the first twelve hours: CE 6000, CE 6010 and CE 6270 [if School Counseling] or CE 6370 [if Clinical Mental Health Counseling]. A student earning any grades less than a B in any of these courses, but still maintaining a 3.0 GPA will be allowed to repeat the course one time and must earn a grade of B or better.

Completion of the M.Ed. counseling program requires an undergraduate course in statistics. If a student is admitted to the program and the student has not had such a course, the student must complete an undergraduate or graduate statistics course in statistics at UMSL, a community college, or at another accredited college or university. This statistics course may not be counted toward the degree requirements.

Students enrolling in the school counseling program must have a background check and insurance for CE 6270 – Practicum and CE 6280 – Field Experience. The first course taken in the program must be CE 6000 Personal and Professional Development in Counseling. The counseling faculty reserves the right to review students at any stage of their program coursework through a referral to the Counseling Faculty Review Board by program faculty. A grade less than a B in any counseling course will automatically trigger a review process, which may result in the removal of the student from the degree program.